

PROJECTOR SCREEN
Put On Table Or As High As Possible
Offset To Left Center Of Room

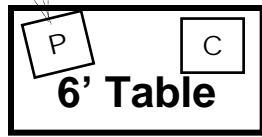
Note:
NO PODIUM
Required

Put Your LCD
Projector Here

Put Power Strip
For George's
Computer Here

George Will Put
His Computer
Here

FLIP
CHART



Up To 80 People

Room Set-Up & A.V. Equipment

ROUNDS Or CLASSROOM Set-Up

- 8 - 10 Ft. Projector Screen - *Larger Is Better !!!*
- LCD / LDP Computer Projector
- *Minimum 1,200 Lumens !!!*
- Power Strip for Computer & Projector
- Cordless Wireless Lavalier Microphone
- Flip Chart With Markers That Write!
- 6' Table at Front for Projector & Computer
- 6' Table @ Rear for Product Display

Classroom Or Round Tables

Classroom Or Round Tables

Classroom Or Round Tables

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Classroom Or Round Tables

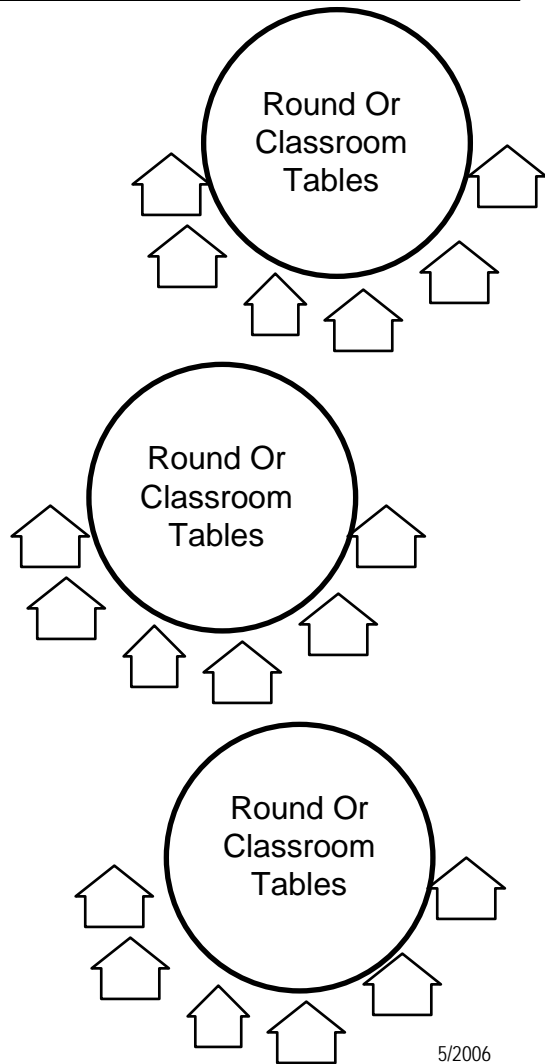
Classroom Or Round Tables

Classroom Or Round Tables

Classroom Or Round Tables

Classroom Or Round Tables

6' TABLE
Product Display




5/2006

Room Set-Up & Audio Visual Requirements
SEMINAR OR BREAKOUT

Up To 80 People

George Hedley



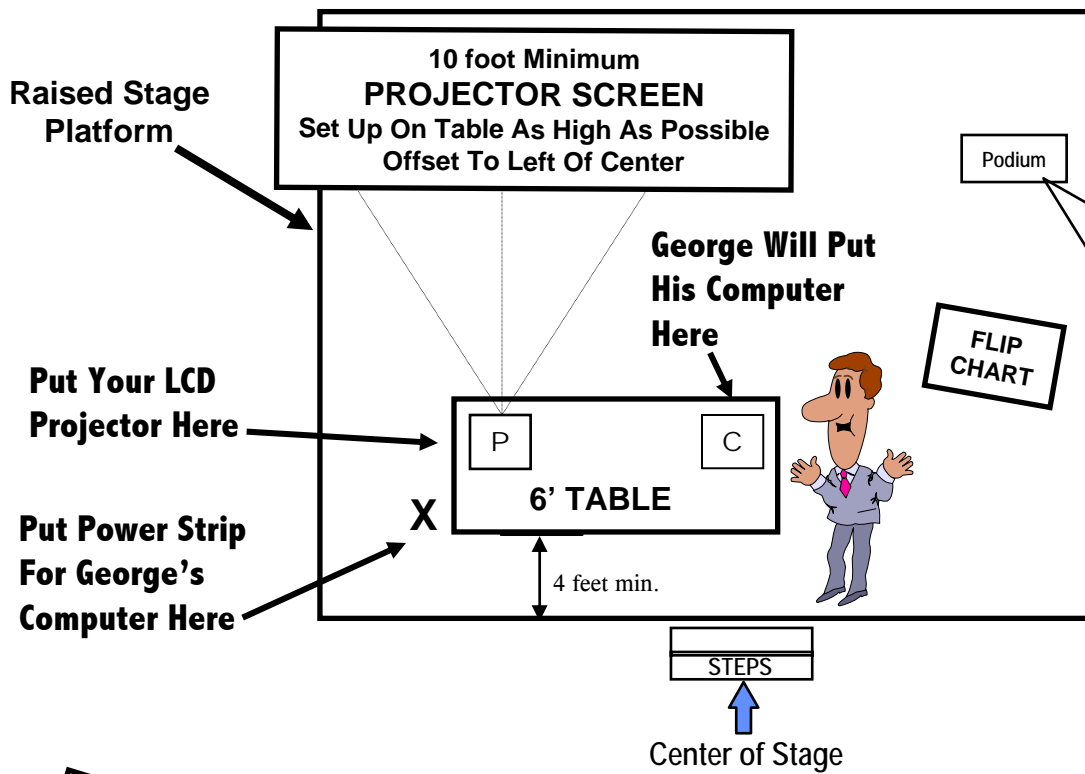
Event:

Location:

Room:

Date:

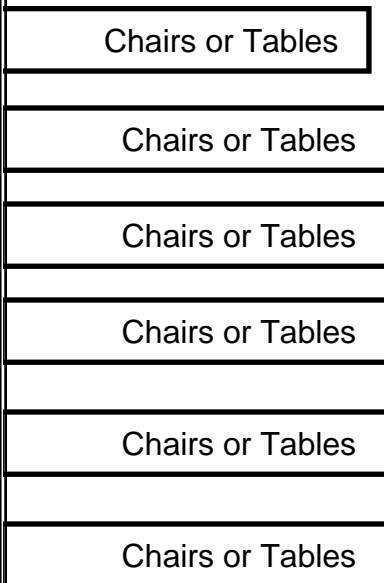
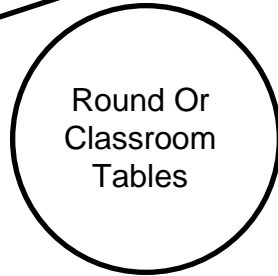
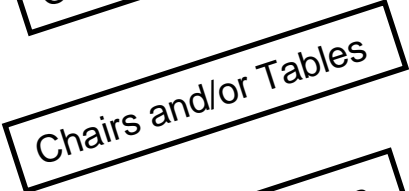
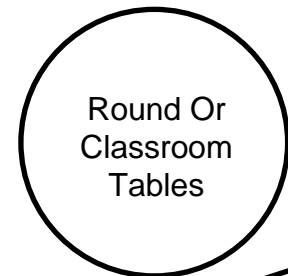
Time:



Over 80 to 100 People

Keynote Speech or Seminar

Note: No Podium Needed!
If a Podium is required before or after George Hedley's Presentation, put it at rear Pod location.




Room Set-Up & A.V. Equipment
Over 80 People

- 14 Ft. Room Ceiling Height - *Please!*
- **RAISED STAGE**
 - Long enough for 4 - 6' Table & Screen
 - Stage Stairs - at front center of stage
- 10 Ft. Minimum PROJECTOR SCREEN
 - Larger Is Better !!!
 - Set up on table on raised stage
- LCD / LDP Computer PROJECTOR
 - For 80 People - Minimum 1,200 Lumens
 - For 100 - 150 People - Min. 1,500 Lumens
 - For 150+ People - Min. 1,600 Lumens +
- Cordless Wireless Lavalier MICROPHONE
- FLIP CHART on raised stage with Markers
- One 4' - 6' TABLE on raised stage
- One 6' TABLE @ Rear for Product Display

file:HHP - Room Set-Up & AV

5/2006

Room Set-Up & Audio Visual Requirements
Over 80 to 100 People
George Hedley



Event:

Location:

Room:

Date:

Time: